



School Garden Network is hiring a Garden Camp Director!

Job Title:	Summer Camp Director
Classification:	Seasonal, Non exempt
Compensation:	\$30/hour
Hours:	April - June: up to 90 hours total July: 160 hours Aug: up to 10 hours total

[School Garden Network](#) (SGN) seeks an energetic, creative and fun individual to develop and lead a celebratory and inclusive [Garden Camp](#) this Summer.

Camp Director Duties:

- Plan and deliver a diversity of daily summer camp activities for 8-11 year olds.
- Create leadership opportunities and structure for camp Junior Educators (12-17 year olds)
- Create safe, fun and educational outdoor opportunities
- Supervise and facilitate quality camp programming
- Develop, plan, teach and lead engaging activities related to natural science, gardening, cooking and natural arts & crafts
- Facilitate a wide range of activities including group games, adventure scenarios, leadership skills, crafts, nature hikes and other hands-on activities
- Maintain excellent rapport and constant communication with parents of camp participants on a daily basis
- Share and communicate teaching responsibilities and planning with co-instructors, and provide support to them.
- Maintain excellent communication with SGN Program and Executive Directors
- Act as a professional representative of School Garden Network
- Participate in all scheduled camp staff training sessions and camp events
- Consult with the Garden Educator at camp host school and maintain excellent communication with their school garden staff
- Learn and comply with all County Covid related regulations

Requirements and Qualifications

- Must be at least 21 years old
- Experience working in summer camps, environmental education, outdoor education is a must
- Passion for garden-based education and for the mission of School Garden Network
- Excellent organizational skills and ability to coordinate groups of diverse participants
- Experience developing curriculum or programs is a must
- Passionate about food and environmental education
- Demonstrated ability to supervise a diverse team through constructive feedback and non-violent communication
- Flexibility and willingness to adapt to and facilitate changing conditions
- Ability to work well independently and as part of a team
- Ability to carry bulky, heavy teaching equipment (up to 50 lbs.)
- Ability to lead field trips over diverse terrain in all weather conditions
- Current driver's license and access to transportation is a must
- Current First Aid and CPR certifications a must, or willing to obtain
- General computer literacy including ability to use Microsoft Office programs and Google Suite
- Spanish language and cultural competency is a plus
- Great communication skills (both written and oral) and the ability to interface with the public

Compensation & Work Schedule

- Seasonal Position
- Compensation: \$30 per hour
- Phase 1: Part-time and remote.
 - Program Development: Remote work up to 90 hours. Position is supported by SGN Program Director and other SGN staff.
 - Interview and hire teaching team (2 instructors & 1 assistant)
 - Manage camp registration (Eventbrite) and parent communication
 - Facilitate teacher training & set up site (3 days the week of June 27th)
 - Revise camp staff manual
 - Communicate with Salmon Creek school garden educator to plan and prioritize summer activities
 - Develop and promote/distribute outreach materials in collaboration with SGN staff
 - Plan and develop the curriculum and sequence of each week of camp
- Phase 2: Full time and onsite. 160 hours.
 - CAMP: July 4- July 29.
 - Manage 2 instructors and 1 assistant, as well as lead your own group of campers, M-F 8:00am-4:00pm from July 4-July 29.
 - Act as the primary point of contact for parents during camp.
- Phase 3: Part time. Remote.
 - Wrap-up and program evaluations (Up to 10 hours total)

Application

To apply, please send resume, cover letter, and list of references with contact information to anne.loarie@schoolgardens.org

Application deadline: March 4, 2022 or until filled.

Interviews begin as applicants submit resumes.

Position begins April 4, 2022.

SGN has been advancing garden and nutrition based learning in K-12 schools in Sonoma County for the past 18 years. We are thrilled to offer Garden Camp for four weeks this July 2022 to provide a fun and safe way for children to be in nature and to learn through outdoor exploration, adventure and discovery.